

**Kalamazoo Valley Community College
Administrators Plus Meeting Summary
June 17, 2024, 8:30 – 11:30 a.m.
TTC 4370/4380**

To Members:

Aaron Hilliard	Dannie Alexander	Mark Dunneback (absent)	Sarah Mansberger (absent)
Aaron Snead	Denise Lindsley	Mark Walters	Sean Gordon
Alisha Siebers	Dr. Washington	Mike Thompson	Tom Hamann (absent)
Allison Moore	Evan Pauken (absent)	Nkenge Bergan (absent)	Tom Sutton (absent)
Amy Reynolds	Gail Fredericks	Paige Eagan	Tracy Labadie
Angela Marsh-Peek	Karen Rivard (absent)	Rachel Bair (absent)	Trice Batson
Bill McElhone	Kate Miller	Russ Panico	ALC Leadership Rep (absent)
Billy Reynolds (absent)	Kevin Lavender (absent)	Sara Herrmann	Guest: Mamatha Pachika
Brian Lueth	Lori Orr	Sarah Hubbell	
Cathy Colella (absent)	Louis Thomas		

From: L. Marshall Washington, Ph.D.

Items for discussion:

1. The May 20, 2024 meeting summary was approved as presented.
2. Committee Updates:
 - a. Mamatha Pachika presented an update on the Banner Team Leaders Committee.
 - b. Mike Thompson presented an update on the Salesforce Team Leaders Committee.
 - c. Russ Panico provided updates on the Drug & Alcohol Abuse Prevention Planning Committee and Student Cares Committee.
3. The group spent time working on the Key Performance Indicator Action Plans.
4. Updates
 - a. Summer athletic camps are starting June 17, 2024.
 - b. Public Safety will be doing AED, Tourniquet and Situation Awareness training at Summit this Fall.
 - c. Active Violence training by Public Safety is ongoing. Contact Sean Gordon if would like to schedule a training or walkthrough for your department.
 - d. The Library and the Learning Center will be hosting an Open house on June 26, 2024.

- e. The college saw 20% more participants in the Spring commencement than in previous years and 547 certificates and associate degrees were awarded for Winter 24, which is 2.6% higher than previous years.
 - i. Liberal Arts MTA, General Studies, and Nursing were the top 3 programs of study for Winter 24 graduates.
- f. The college's fiscal year end is June 30. Please remember to follow year-end deadlines and contact the business office if have any questions.
- g. Adult Connect for new and returning adult learners starts June 18, 2024. Four sessions will be held on Tuesdays 5:30 – 7:30 p.m. and 12 students have registered.
- h. Valley Advantage for students who graduated from high school in the last four years, will begin on July 8, 2024 and a second session is scheduled to begin on August 5, 2024. There will be morning and afternoon cohorts. As of June 17, 80 people have registered.
- i. Marketing offices are now located near the lower level of the library at the Texas Township Campus.
- j. The "Questioners" exhibit at the Kalamazoo Valley Museum opened on June 15, 2024. A series of family friendly events have been planned called "Discovery Quest" to coincide with the book and exhibit.
- k. The college will be starting a pilot program of basic electrical training at the Northside Association for Community Development (NACD).

**Admin Plus Retreat on Monday July 15, 2024 8:00 a.m. – 4:00 p.m.
CAH 223**